



# City of Annapolis

Recreation and Parks Department  
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## Recreation Advisory Board March 12, 2014

The Recreation Advisory Board (REC) of the City of Annapolis held its regularly scheduled meeting on March 12, 2014 at the Roger "Pip" Moyer Recreation Center and **Vice Chair** Moyer called the meeting to order at 7:04p.m.

**Present:** Vice Chair Moyer, Aist, Harrison, Jones, Nelson, Rankin, B. Moyer

**Absent:** Chair Hamill, Hughes, Lowman, Montgomery

**Guest:** Wilson Phipps, Transition Team Chair

Mr. Wilson Phipps explained that the goal of the Recreation and Parks Transition Team is to assist the Recreation Advisory Board in its duties and to help the Department identify ways to improve the quality of its current programs offerings, marketing, customer service, maintenance repair, expense control, and computer systems.

### II. February 12, 2014 Meeting Minutes

Mr. Harrison moved approval of the February 12, 2014 meeting minutes as written. Ms. Aist seconded the motion. The motion passed unanimously in a vote of 7-0.

### III. Directors Monthly Report

Mr. Woodward clarified that the Manager's Report was emailed to the Board. He explained that his goal upon hire was to make the Pip Moyer Recreation Center a sustainable center where employees would step up when there are absences and this report is the effort of the staff during his absence. He is pleased with the February revenues reflected in this monthly report.

#### Budget

Mr. Woodward noted that the Mayor asked all Departments to show how they would achieve a 10% reduction in their budgets and the Department submitted a list of items for consideration. He noted that the Mayor reviewed the recommendations and restored all but three items. The Mayor submitted his budget to Council who referred it to the Finance Committee for review and comment. He briefly discussed some of the items that the Department recommended in the budget. He also noted that Department is proposing to eliminate the monthly membership and replace it with a 30-day or 90-day pass.

### IV. Regular Business Before the Board

#### 1. Center Equipment

Mr. Woodward addressed the question raised at the February meeting regarding the schedule to replace the equipment schedule indicating that there was a request that money be placed in the budget to begin an equipment replacement fund in order to begin a programmatic equipment replacement.

### IV. New Business

#### Citizens Survey

Mr. Woodward discussed the citizen's survey that was sent out by the previous administration requesting that residents rate City services. He briefly discussed the survey results.

### V. Old Business

There was none.

**VII.**    **Adjournment**

Ms. Nelson moved to adjourn the meeting at 8:01pm. Ms. Rankin seconded the motion. The motion passed unanimously in a vote of 7-0.

**The next meeting is scheduled for March 12, 2014 at the PMRC at 7:00pm.**

Tami Hook, Recorder